



GROUP APPLICATION FORM

Indicate loan product applied

Application Date:

Chairman's passport

Treasurer's passport

Secretary's passport

Individual Borrowers's passport

NAME..... NAME..... NAME..... NAME.....

SECTION I: BACKGROUND INFORMATION

1. Group Data			
Group Name		County	
Certificate Reg. No.		Constituency	
Date of Registration		Ward	

2. Individual Applicant's Name:			
National ID NO.:	PIN. No.	Telephone no.	
Date of Birth:	Sex	Female	Male
Current residence:	Marital Status	Single	Married
Postal Address.	Widowed		
	Divorced		
	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		
	Email address:		

3. Banking information	
Bank Name:	Account Signatories(Name & Signature)
Branch:	Name
Account No.	Signature
	1.
	2.
	3.
	4.
Bank: We confirm that the above banking information is correct.	
Signature.....Stamp.....	

SECTION II: LOAN PROPOSAL

1. Loan Particulars	
i. Loan Amount Requested(Ksh)	
ii. Previous loan amount borrowed	
iii. Specific business activity proposed.	
iv. Main products/services	
v. Customers/ target market	
vi. Proposed business site(attach map)	



2. Proposed Business budget and Projected income flow (monthly)

Proposed Business budget.		Projected income flow from business (monthly)			
Item description	Total Cost	Item	Sales	Purchases(cost)	Profit
i		i			
ii		ii			
iii		iii			
iv		iv			

3. Proposed growth plans: i) Group.....

ii) Business.....

4. Additional information

a) Changes expected in the business from financing by loan:

b) Plan for loan repayment.

SECTION III: LOAN DETAILS

A. LOAN AGREEMENT

This Agreement is entered into between **Youth Enterprise Development Fund Board (YEDFB)** of P.O BOX 48610-00100 Nairobi hereby called the ‘Lender’, and.....of P.O Boxhereby referred to as the ‘Borrower’.

Amount

At express request of the Borrower/s, the Lender agrees to advance to the borrower a maximum Kenya Shilling..... (Kshs.....)

Purpose: The proposed facility will be used for.....

Terms and conditions:

The loan will be repaid in.....monthly installments of Kshs..... Until the loan is repaid in full.

Fees: i) The Borrower hereby acknowledges and agrees that the loan will be subject to a processing fee of% payable upfront prior to the disbursement of the approved loan.

ii) The Borrower hereby acknowledges and agrees that the loan will be subject to interest of%. p.a

Penalty: There will be a penalty interest of 6% per annum on the instalment due.

Sharing Of Information with Credit Reference Bureaus:

The Borrower expressly consents to the Youth Enterprise Development Fund Board, sharing and accessing the Borrowers personal data and full file credit information with licensed credit reference bureaus in accordance with the Credit

Law: The Kenyan law will be applicable.

B. GUARANTEE

We the undersigned below hereby confirm that we are bona fide office bearers of Group and declare that the information given herein is true to the best of our knowledge. We further affirm that we have read and fully understood the content of this loan agreement. We understand that the amount given here is a loan and must be repaid on due date. We hereby guarantee and commit the group to redeem the loan to the satisfaction of YEDFB.

(a) Chairman.....ID/No.....Signature.....Date..... Contact.....

(b) Secretary.....ID/No.....Signature.....Date.....Contact.....

(c) Treasurer.....ID/No.....Signature.....Date.....Contact.....

Witnessed by; Group Patron/1st Referee (an elder, elected leaders, administrators, religious leaders or reputable mentors)

(Name).....Position.....Signature.....Contact.....

a. LOCAL CHIEF ENDORSEMENT

I, the undersigned confirm that the applicant and the group mentioned above are known to me and that they operate within the area covered by my location.

Chief’s Name..... Signature/Stamp..... Date.....Contact.....



**REPUBLIC OF KENYA
IN THE MATTER OF THE MOVEABLE PROPERTY SECURITY RIGHTS ACT
LAWS OF KENYA**

AFFIDAVIT

I of Post Office Box Number in the Republic of Kenya hereby make oath and state as follows:

1. The paper writing hereto annexed and marked "A" is a true copy of an instrument and of every schedule of Inventory thereon endorsed or thereto annexed or therein referred to and of every attestation of the execution thereof, as made, given and executed by

(Hereinafter referred to as the "Grantor").

2. The instrument was made and given by the Grantor on the day of 20.....

3. I was present and saw the Grantor duly execute the said instrument on theday of 20.....

4. The Grantor resides at.....

And is a.....

5. The name subscribed in the said instruments as that of the person attesting the due execution thereof by the Grantor is in proper handwriting of me, this deponent.

6. I am an advocate of the High Court of Kenya and reside at.

.....

Sworn by the said.....

at.....

Thisday of.....20.....

.....

Signature & ID

Before me:

Commissioner for Oaths



GROUP MEMBERSHIP LIST

NO	NAME	DATE OF BIRTH	ID. NO	TEL. NO.	EMAIL ADDRESS	DESIGNATION (Position Held)	SIGN	CRB STATUS		COUNTY OFFICER SIGNATURE	HQ OFFICER SIGNATURE
								+VE	-VE		
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											

THE LIST MUST BE CERTIFIED BY DSDO AS A CONFIRMATION OF THE GENUINE MEMBERSHIP (if more than 15, attach a separate sheet)



SECTION IV: OFFICIAL USE ONLY

A. RECOMMENDATION FROM COUNTY OFFICER,

Reasons for recommending Approval/Pended/Decline (cite strength & weaknesses).

.....
.....

Officers Name..... Signature..... Date..... Stamp.....

B. COUNTY VETTING COMMITTEE.

Approved Pended Declined

.....
.....

OFFICER NAME	DESIGNATION	SIGNATURES	DATE
1.
2.
3.
4.
5.

C. VERIFICATION OF PREVIOUS BORROWING BY HQ STAFF

.....
.....

Officers Name..... Designation:..... Signature..... Date.....

D. HEAD OFFICE CREDIT VETTING COMMITTEE

Result of Evaluation/Comments: Approved Pended Declined

.....
.....
.....

OFFICER NAME	DESIGNATION	SIGNATURES	DATE
1.
2.
3.
4.
5.

E. MANAGER CREDIT RECOVERY AND RISK MANAGEMENT:

COMMENTS: Approved Pended Declined

.....
.....

Name..... Signature..... Date.....



THE CHIEF EXECUTIVE OFFICER,
YOUTH ENTERPRISE DEVELOPMENT FUND
P O BOX 48610-00100
NAIROBI.

Dear Sir/ Madam,

RE: BANK ACCOUNT DETAILS

I/We advise you to use the below account details for payment of the loan advanced to

(Client's Names)

Account Name	
Account Number	
Bank Name	
Branch Name	

(Seal/Stamp in case of a Limited Company)

Yours Faithfully,

Name..... Signature Date.....

Name..... Signature Date.....

Name..... Signature Date.....

Name..... Signature Date.....